

# Exchange Student Admission Procedure

University of Ulsan

2025 Spring Semester

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## 01 Submission of Required Documents

Documents are to be submitted to: [international@mail.ulsan.ac.kr](mailto:international@mail.ulsan.ac.kr)  
no later than **15th of October, 2024**.

### List of required documents

- 01\_Exchange Nomination Form
- 02\_Passport photo (JPG) (To be used for issuing Student ID card)
- 03\_Copy of Passport in color (PDF)
- 04\_Copy of Transcript (PDF)
- 05\_Copy of TOPIK Score (PDF) (If applicable)
- 06\_Study Plan (Either in Korean or English) (PDF)

## 02 Issuing Dormitory Fee/Tuition Invoice

The Dormitory Fee/Tuition invoice will be issued in early November.

	Category	Amount	Remark
1	International Student Registration Fee	KRW 100,000	
2	Medical Insurance Fee (DB Insurance)	KRW 60,000	
3	Dormitory Fee	KRW 980,000	1 semester
4	Dormitory Meal Plan (5 days a week)	KRW 950,000	Optional
	Dormitory Meal Plan (6 days a week)	KRW 1,080,000	
5	Bank Transaction Fee	KRW 60,000	
Total Fee (USD 1 = KRW 1,300) Dormitory Meal Plan (5 days a week)		KRW 2,150,000	USD 1,654
Total Fee (USD 1 = KRW 1,300) Dormitory Meal Plan (6 days a week)		KRW 2,280,000	USD 1,754

## 03 Paying Fees

The student must pay the fees to the account provided in the invoice.

Please note that there will be other fees that are not applied to the above-mentioned costs that you need to pay after arrival at UOU.

These fees include but are not limited to:

**Alien Registration fee at immigration office, Textbook,  
Health Checkup fees and others not mentioned.**



## 04 Issuing Admission Certificate

After verifying the fees are paid, certificate of admission will be sent to the student via email.

## 05 Application for D-2 Visa

Visit the Korean Embassy or Consulate homepage in your home country to find information on how to apply for the study visa.

The expected timeline for visa issuance will depend on each individual country. On the Korean Embassy or Consulate's homepage, the expected time frame for visa issuance will be listed. Please be sure to prepare the required documents and apply for the visa early to ensure your arrival on time. If you do not apply for a visa within a month after the admission certificate issuance date, the embassy will not accept your visa application.

## 06 Submitting a Tuberculosis Examination Result

Conduct a Tuberculosis Examination for your visa issuance and dormitory accommodation. Send the Tuberculosis Examination results in PDF form via e-mail ([international@mail.ulsan.ac.kr](mailto:international@mail.ulsan.ac.kr)).

Depending on the country, there may or may not be a designated hospital to conduct a tuberculosis examination. If there is no designated hospital, you can have the examination done at any clinic or medical center near your residence. Unless you submit the tuberculosis examination result, you will not be allowed to move into the dormitory.

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## 07 Submitting **Entry Schedule Information**

After purchasing plane tickets, please email a copy of your flight information to the University of Ulsan. Orientation will be held 2 days before the beginning of the semester, and students are allowed to move into the dormitory approximately one week before the semester starts.

## 08 **Arriving** at the University of Ulsan

You are responsible for finding your route from the airport to the University, there will be no pickup bus or shuttle that takes you directly from the airport to the University of Ulsan.

## 09 Moving in **Dormitory**

If you send us a schedule of your arrival time, there will be a guide to help you move in the dormitory. To obtain additional information about the on-campus dormitory, please scan the QR code.



## 10 **Orientation** for International Students

International students are required to attend the orientation that will occur at the end of August (Fall) or February (Spring). Depending on the situation the orientation may be held online.

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## 11 Academic Calendar 2024

<b>Spring Semester</b>	March 1st ~ June 21st
<b>Summer Session</b>	June 22nd ~ August 31st
<b>Fall Semester</b>	September 1st ~ December 20th
<b>Winter Session</b>	December 21st ~ February 28th

## 12 Intensive Korean Language Course

Exchange students with a Beginner level of Korean language proficiency (TOPIK Level 1-2) can take the Intensive Korean language courses offered by UOU KLC (Korean Language Center) for free.

\* Please note that an exchange student is required to take at least 6 credits of academic courses. Korean language courses offered by UOU KLC do not fall under the category of academic courses.

### (1) Department of Korean Language and Literature for International Students

#### (Credit courses offered):

This primarily caters to students with a TOPIK Level 3 or above. Given that our department offers academic courses, a certain level of Korean language proficiency is typically required.

### (2) Intensive Korean Language Course(Non-Credit):

Intensive Korean Language Course is designed to accommodate students at various levels of proficiency. For beginners, the course covers the fundamentals, including the Korean alphabet, and progresses to more advanced levels.

It's important to note that this course is not considered an official academic program.

As such, certificates of completion and transcripts are issued by the Office of International Affairs and Education.



## 13 National Health Insurance

The Korean law mandates that all international students must have National Health Insurance provided by the Korean National Health Insurance Service(NHIS).

Upon their arrival in Korea, all exchange students are mandated to undergo the alien registration process. This step is typically completed by mid-April, and upon its conclusion, students are automatically enrolled in mandatory National Health Insurance scheme(about USD 80 per month).

To ensure that students have insurance coverage during this waiting period, we request students to obtain private insurance (DB private insurance) to cover the two months before receiving their Alien Registration Card (ARC).

However, we want to highlight that students from Japan, US and France may be eligible for an exemption from NHIS, thanks to agreements between governments and specific insurance policies.

Therefore, Japanese, French or American students with the valid insurance they are not obligated to enroll in the DB private insurance or the National Health Insurance Service (NHIS). Please note that international students are required to apply for the exemption application for NHIS on their own upon arrival to Korea.

**Office of International Affairs & Education,  
University of Ulsan**

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